

VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
~ SEPTEMBER 11, 2018 ~
7:00pm

Call Monthly Meeting to Order: Attending the meeting was Mayor Pat Dewey, Trustees Tim Healy, Leslie Dennison and Clerk/Treasurer Maureen Lewsey.

Approval of Minutes:

- Minutes – August 14, 2018 – Monthly Meeting. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes of the August 14, 2018 regular monthly meeting as submitted. All in favor – aye. Motion passed.**

Village Board Correspondence or Announcements:

- **ZBA Meeting:** No Meeting scheduled for September 2018
- **Planning Meeting:** No Meeting scheduled for September 2018
- **Schuylerville/Victory Water Board Meeting:** September 17, 2018 at 7:00pm in Victory

Monthly Reports:

All reports are read as presented and are as follows;

A. DPW REPORT

- Working Supervisor Bill Lloyd provided written report. Mayor Dewey stated he had spoken to DPW Supervisor Lloyd about the water main breaks and repairs and Supervisor Lloyd had felt they could handle it themselves. Mayor Dewey said that when digging there should be a minimum of 3 men for safety reasons. Mayor Dewey also stated that DCK should have been on the job and that would have made the 3 man team, necessary for the job.

B. SEWER DEPARTMENT:

- Working Supervisor Bill Lloyd provided written report.

C. CODE ENFORCEMENT OFFICER REPORT

- Larry Wolcott provided his report. Mayor Dewey asked if 28 Gates Avenue had been mowed yet, to which CEO Wolcott's response was negative. Trustee Healy noted that the temporary roof tarp is really looking worn.
 - Trustee Dennison asked about 27 Gates Avenue Extension. In particular, she wanted to know what he is doing regarding his renovation permit. CEO Wolcott stated, as far as he knows of, Mr. Lopes is doing 2 apartments and if he doesn't hear from Mr. Lopes soon, he will stop by to do an inspection. He also noted that Mr. Lopes' water is still currently off. There was a discussion on the water problem between Mr. Lopes and the neighbors. Mayor Dewey suggested possibly hooking up to a new connection and curb stop. Trustee Dennison noted the water board had discussed options for hooking up water with Mr. Lopes so he could work with his licensed contractor, but the water board felt the Mr. Lopes has no funds to do the work. The Board was discussing the location of the hookups available and Trustee Dennison noted the whole situation is mess as the three properties involved used to be all owned by one person. Trustee Dennison gave a brief discussion on the water meeting with Mr. Lopes, the Bodnar's and Bodensiack's. Mr. Lopes, owner of 27 Gates Avenue Extension, was given suggestions, but he noted there are deed restrictions in place stating he could not dig in certain areas. Mr. Lopes stated he would consider the suggestions.
 - Trustee Healy stated (as he was looking at maps showing where properties are located) he wondered if there is a sewer line on Andrew Drive. Mayor Dewey stated maybe Mr. Bodnar
-

could have a grinder pump tapped into the Andrew Drive line. There was a discussion on sewer line options. When the Bodnar's came into the village office, they were looking for Phase 1 maps of the Hill Manor project but the office was only able to locate the Phase II maps. Mayor Dewey stated DPW Supervisor Lloyd could look into where sewer lines and manholes are. Mayor Dewey clarified if the sewer line is definitely collapsed. DPW Lloyd responded, yes, it is full of sand. The homeowner plans to re-tie into the old line, but does cut across 2 other properties. Mayor Dewey said if there is a manhole in Hill Manor, try to find the nearest line to connect. Mayor Dewey said to have DPW Supervisor Lloyd locate the sewer line on Andrew Drive. The topic of grinder pumps came up and there was a question on how far the pump could pump, so which it was felt it could go a long way. The homeowner is concerned about future sale of their home and how the new owner would deal with these issues.

D. FIRE DEPARTMENT REPORT

- Chief Wolcott provided his report
- Village Board of Trustees need to set a new date, for the meeting that was scheduled August 31st, with the Fire Department Line Officers to discuss a firehouse reconstruction project. **A rescheduled meeting date to discuss the Firehouse reconstruction project is scheduled for September 20, 2018 at 6:30pm with the Line Officers.**
- There was a request made for a new active membership for Zachary Cunniff, who is a junior member now and will turn 16 on his next birthday, 9/13/18. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the full membership of Zachary Cunniff effective 9/14/18. All in favor – aye. Motion passed.**

E. WATER DEPARTMENT REPORT

- Draft minutes from August 20, 2018 monthly meeting are available for review.

F. DPW SIDEWALK PROJECT

- Mayor Dewey wanted to mention the DPW crew did a nice job on the sidewalk/concrete pour project. Job went well and was done by noon. The truck was there about 7:30 and Schuylerville showed up but the crew could have used another hand with the flagging. Clerk Treasurer Lewsey will send the financials on 9/12/18. Trustee Dennison asked was there an issue with the driver of feeding concrete since 2 wait charges were on the bill. Mayor Dewey will check with DPW Supervisor Lloyd on this. Mr. Wolcott noted maybe we need to put down a plastic barrier to prevent moisture from seeping so quickly. If there was an extra person on hand, that person could have assisted in troweling behind them. The finish work could have been done at the same time. DPW Lloyd will need to finish the soil work and grass. It is scheduled for tomorrow. Mayor Dewey was very happy that everyone stepped up and did a great job and they saved the village a lot of money.

G. VILLAGE TREASURER'S REPORT

- Monthly report ending August 31, 2018 was read.
- Treasurer Lewsey provided a report on the village's general liability renewal meeting. From a memo sent from Village Clerk Lewsey, the following items were discussed:
 - A review of whether to adopt a sidewalk maintenance local law.
 - Data Coverage
 - Review values of covered equipment
 - Remove the drying bed on Canal Street
 - A reminder to request Certificates of Insurance

H. PLANNING BOARD REPORT

- No meeting/no report

I. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

OLD BUSINESS:

- A. **Mill Building #8/Riverview Realty/Enel/Brookfield Power aka Consolidated Hydro.** Mayor Dewey stated that last month Mr. Kaufmann had sold Building #8 and has looked to get out of the lawsuit as he doesn't own the property any longer, but it was determined by the judge Riverview cannot get out the lawsuit. Jackson Demo has been contacted by Mr. Kaufmann and they were told a couple years ago it would cost \$350K due to not having all the clean asbestos reports. After clean reports are received the cost would go down substantially. Building #8 wasn't actually sold, the title was transferred to a L.L.C. from Long Island. CEO Wolcott asked why they don't clear the property behind the fence and not just in front but clear down to "Brown's Store." CEO Wolcott feels we need to take them to court if property is not maintained as the OTR is still in Riverview's name. Mayor Dewey stated he would talk to Village Attorney Catalfimo. In future, Village Attorney Catalfimo wants to double check everything if we send out an OTR again.
- B. **Grinder Pump/Electrical Re-connect:** A second letter was sent to the homeowner on Herkimer Street in order to schedule the reconnection of the grinder pump power as was previously discussed. The homeowner stopped at the village office and appears to be available most days. The work will be scheduled with Conover Electric.

NEW BUSINESS:

- A. **Village Fees Costs and Expenses:** Village Board to discuss revising, amending, supplementing or eliminating, by resolution, fees set forth in Local Law 2 of 2018.
- The Board had approved a Resolution in October, on setting fees, therefore we need to define and establish those fees. After a brief discussion, the Board decided for the Mobile Home Parks the license fee would be \$500.00 **plus** \$125.00 per lot. Also, a penalty was established at a flat of \$250.00 every 30 days after due date to be payable on the first day of each month. All applications must be completed when received.
 - The Board determined the fee to run a Junkyard will be set at \$25,000.00/per acre with a minimum of one acre.
Mayor Dewey will contact Attorney Catalfimo regarding writing of the resolution for our October 2018 meeting.
- B. **Shared Services Agreement/Village of Schuylerville:** A shared services contract was approved by the Village of Schuylerville Board of Trustees at their August 2018 meeting. This version was different than what Victory forwarded to them. Review and approval of the agreement is pending. Mayor Dewey stated he had contacted Mayor Carpenter on 8/28/2018 so he will wait to hear from the Village of Schuylerville.
- C. **Approve Sewer Billing:** October 1, 2018 Semi Annual Billing/Sales Journal \$52,033.89. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the semi-annual October 1, 2018 sewer billing in the amount of \$52,033.89. All in favor – aye. Motion passed.**
- D. **Discussion about the Sewer Billing Method and Rate Codes:** There still is an outstanding bond for the expansion of the SWWTP. If and when the debt (capital cost recovery) is paid off, the structuring of the bill may need to be amended by a new local law. The current worksheet is attached for your review. A discussion followed on the various methods the Board could consider for changing codes and rates for future sewer billings. A new local law resolution is not needed now, but possibly by the next billing cycle. The Village will also need to keep an eye on the Consumer Price Index for proration of VOS bill to VOV.
- E. **Surplus Equipment:** Village Board to determine outdated equipment from the village office are no longer valid or in working condition. Clerk Lewsey has attached a list for the village board to review. Clerk Lewsey requests approval to dispose properly with the village's tech company Omnis Computer or proper disposal. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the list of all deemed outdated equipment as surplus, therefore, arrangements can be made through Omnis Computer for disposal. All in favor – aye. Motion passed.**
-

- F. **RESOLUTION:** CHIPS Highway Inventory Report Amendment. A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the resolution dated September 11, 2018 for the annual report to NYS Department of Transportation conducting the Annual Local Highway Inventory Update for verifying village's miles of roads inventory. A modification is needed in order to ADD the section of Cemetery Road that was once maintained by the Town of Saratoga's Highway Inventory Report, and that section described as beginning at Cemetery Road north, intersecting at Burgoyne Road and continuing south on Cemetery Road meeting the Victory Highway Inventory. Thus, all of Cemetery Road will be maintained and paved by the Village of Victory and will continue to be used for all vehicular traffic. This new section of road is approximately 2640' long X 20'wide. All in favor – aye. Motion passed.
- G. **Budget Discussion:** Trustee Dennison asked about the hours of the Motor Equipment Operator's position as this position was already established prior to her being a member of the Board. It was discussed that he is part-time and used to work 4-8hr days, but now works 5-7hr days plus receives a 15% differential for any time over and above 7 hours and also receives paid holidays. (The same is true for the Deputy Village Clerk for 15% differential over regular hours and paid holidays.) The Motor Equipment Operator does not receive OT until over 40 hours work. He also receives 15% differential for all hours of sewer work. Trustee Dennison noted she feels he does a really good job and Mayor Dewey agreed. During upcoming budget surplus meetings, the Board will possibly revisit this issue when discussing the future retirement transition coming in the next few months.

OPEN FLOOR:

Audit Claims:

- Abstract # 4 – SEPTEMBER 2018
 - General Fund \$ 8,749.08
 - Sewer Fund \$ 791.19

A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the Abstract #4 for September 2018 as submitted. All in favor – aye. Motion passed.

Executive Session:

UPCOMING VILLAGE BOARD MEETINGS:

- Next Monthly Meeting:
 - 2nd Tuesday, October 9, 2018 ~ 7:00pm

ADJOURNMENT: A motion was made by Mayor Dewey and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Recording Secretary
