

# VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

## MONTHLY MEETING MINUTES

~ March 9, 2021 ~

7:00pm

**CALL MONTHLY MEETING TO ORDER:** Attending was Mayor Patrick Dewey, Trustees Timothy Healy and Leslie Dennison, Clerk/Treasurer Maureen Lewsey.

### APPROVAL OF MINUTES:

- Minutes – February 9, 2021 – Monthly Meeting. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the regular monthly meeting minutes of February 9, 2021 as submitted. All in favor – aye. Motion passed.**

### VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting in March 2021
- Planning Meeting: Monthly meeting March 23, 2021 at 6:30pm
- Schuylerville/Victory Water Board Meeting: March 15, 2021 at 7:00pm in Victory
- Village Election: March 16, 2021 from Noon til 9:00pm. 4-year terms Mayor & Trustee
- Public Hearing Notice: SC IDA – today - March 9, 2021 8:35am for Victory Mills LLC application/PILOT request. **PILOT was adopted by 6-0 vote.**
- Special Water Board Meeting on Thursday, March 11, 2021 at 6:00pm
- Water Board Budget Meeting at 6:00pm March 11, 2021
- Joint Meeting, March 11, 2021 at 7:00pm

### MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

#### A. DPW REPORT

- Provisional Working Supervisor Ryan Campbell provided a report. Campbell also noted that he had replace the men's room toilet and reversed fans between the men's and ladies' restrooms. He also stated he had signed up for local roads workshops through Cornell. Also, there is a tree located on Gates Avenue Ext. that needs to be taken down and he feels this can be done in-house or through the Village tree removal agreement with the cost split 50/50 with the homeowner. There is also a large tree located on Pine Street.
- QUOTE: B95 Backhoe/Capital Tractor/front and rear tires
  - Mitas \$1,349.92
  - Titan \$1,577.50
- Campbell stated he would like to add an additional part-time laborer for DPW for garage DPW work when either he or MEO Cunniff are off. Mayor Dewey asked what Cunniff's intentions are when he finishes school to which Campbell replied he wasn't sure. Mayor Dewey said he would look at the summer work schedule next week.
- Trustee Healy asked about the leak in the Village Hall ceiling. Campbell will look into this and replace the tiles.
- Mayor Dewey asked Campbell if he had ordered the backhoe chains, to which he replied no. Mayor Dewey said to get the chains ordered. He said he would rather get the chains and the backhoe tires this fiscal year. Mayor Dewey checked into plow wing and requested them to send quotes.
- Campbell has a list of tools for this year as he has plenty in his contractual fund.

## B. SEWER/WATER DEPARTMENT

- Included with dpw report. There was a discussion on the quote received from George LaPlante's office for the 5 extreme grinder pumps which included additional parts and material that were not received. Campbell called LaPlante's office and problem was resolved and the parts will be able to be picked up with no additional charge. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to hold the check for payment to George LaPlante for the 5 grinder pumps, additional parts and materials until the order is complete. All in favor – aye. Motion passed.**

C. CODE ENFORCEMENT OFFICER REPORT: CEO Wolcott stated he issued a permit to Dave Roberts for solar panels on his garage, issued Irish a second notice for his fence violation, will send a letter to Art Thivierge for the couch on Gates Avenue. Review plans on the Mill/Demo for 265,000 sq. ft. and the application will require updating. The original application stated 173,000 sq. ft. but states 264,000 on the IDA application. Wolcott also noted an additional cost of the inspection fee will be added to building permit fee. Mayor Dewey stated we are one step closer to the building permit being paid as the closing is in June. The Village will send a letter to National Grid regarding natural gas extending throughout the village.

## D. FIRE DEPARTMENT REPORT

- Chief Corey Helwig provided written report. Helwig stated the fire dept. is now logging in hours into the online filing system. The Firehouse Committee – Larry Wolcott is in charge. They have submitted grants for AFG (Assistance to Firefighters Grant) for new SCBA bottles able to cover 16, but not all (depends on the number of seats on the truck). They ordered and bought AED batteries through Wilton Fire Department for \$264.00. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the cost of the AED batteries in the amount of \$264.00. All in favor – aye. Motion passed.** Chief Helwig stated he will not be running for office of the chief again, but will run for 1<sup>st</sup> Assistant Chief instead. The Annual Banquet is April 10<sup>th</sup> at the Greenwich Elks. Mayor Dewey said he will meet with the Village Clerk/Treasurer next week to discuss financial plans and to get these plans on paper.
- Utica National Policy renewed March 1<sup>st</sup>
  - Discuss optional rider for interior firefighters and cost. The village needs to remove Gary Alkonis from our policy, he has been hired by the City of Troy as a paid firefighter. We also need to get language for additional rider value. Also needed are junior by-laws rider.

## E. WATER DEPARTMENT REPORT

- Draft minutes from the January 18, 2021 meeting received
- Draft minutes from the February 22, 2021 meeting/pending

## F. VILLAGE TREASURER'S REPORT

- Monthly report ending February 28, 2021 which was read.

## G. PLANNING BOARD REPORT

- Draft minutes from February 16, 2021 minutes are pending. Chairman Helwig discussed the minor sub-division on Schuyler Heights Drive dealing with proper drainage, location of the trailer on village property, road frontage, water line and making improvements in phases. A letter needs to Attorney Dixon regarding easements.
- Training information for virtual training has been emailed to all Planning and Zoning Board of Appeals members. NYS requires 4 hours of training per year to maintain your certification.

## H. ZONING BOARD OF APPEALS REPORT

- No meeting in February 2021/no report

- ZBA Member Terri Wolcott has completed her online training for 2021

#### **OLD BUSINESS:**

##### **A. Discuss Spring Clean Up Cost**

- Village residents to pay to participate this year.
- Establish Fee. Notice will be provided on the village website and in the sewer bill mailing. The Board voted to have a Spring Cleanup and the cost would be \$25.00/resident. This will be the second week in May.

#### **NEW BUSINESS:**

- A. Discussion of Village Hall Roof and Brick Concerns. Mayor Dewey will review summer schedules. Larry Wolcott will look at the roof for needed repairs and Campbell will tackle the inside work.
- B. Review Sidewalk Specifications. Mayor Dewey talked about rebar and decided instead will increase the amount from 4” to 6” thick at driveways, and for curbing add concrete instead of stone as stone has sharp edges like by the village park. Corners need to be 4’ compliant wide (by White’s). Also check owner by the Village Park for ADA.
- C. Present Village Tentative Budget to Board of Trustees. There is a need to revise the building permit renewals. Also, CEO Wolcott will need to fill out Certificate of Completion forms and if see if we need to order these through the County Store. Discuss contingency 1990.4 for extra revenue. The PILOT budget assessed valuation revenue 1081 for 4 years.

#### **OPEN FLOOR:**

#### **AUDIT CLAIMS:**

- Abstract # 10 – March - 2021
  - General Fund \$ 22,270.27
  - Sewer Fund \$ 12,122.19
  - Land Use Escrow Account \$ 3,767.60

**A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the audit claims #10 for March 2021 as submitted. All in favor – aye. Motion passed.**

#### **EXECUTIVE SESSION:**

#### **UPCOMING VILLAGE BOARD MEETINGS:**

Next Meeting Schedule: Tuesday, April 13, 2021 at 6:30pm

- Public Hearing / Village Budget FY21.22
- Organizational Meeting
- Monthly Meeting

**ADJOURNMENT: A motion was made by Trustee Dennison and seconded y Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.**

**Respectfully Submitted,**

*JoAnn Bielkiewicz*

Recording Secretary