

**VILLAGE OF VICTORY  
VILLAGE BOARD OF TRUSTEES**

MEETING MINUTES  
~ MARCH 12, 2024 ~  
6:30pm

**CALL MONTHLY MEETING TO ORDER: Attending:** Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison. Also attending Clerk/Treasurer Maureen Lewsey.

**APPROVAL OF MINUTES:**

- Minutes – Special Meeting – February 6, 2024
- Minutes – Monthly Meeting – February 21, 2024

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the February 6, 2024 Special meeting and the February 21, 2024 regular monthly meeting as submitted. All in favor – aye. Motion passed.**

**VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:**

- Zoning Board of Appeals Meeting: March 27, 2024 at 6:30pm
- Planning Meeting: March 19, 2024 at 6:30pm
- Schuylerville/Victory Water Board Meetings
  - March 18, 2024 in Victory at 6:00pm (Monthly Meeting)
  - April 17, 2024 in Victory at 6:00pm (Joint Meeting to include Village Boards) for discussion of Proposed Capital Project
- Flushing Hydrant Schedule: Victory 4/8-4/12/24 and Schuylerville 4/15-4/19/24

**MONTHLY REPORTS:**

All reports are read as presented and highlighted as follows:

**A. CODE ENFORCEMENT OFFICER REPORT**

- CEO Larry Wolcott reported there was nothing new to report.

**B. DPW/SEWER/WATER DEPARTMENT REPORT**

- Working Supervisor Ryan Campbell
- Request to approve Summer Hours (Working Supervisor 4 ten hours days)
  - Starting 1<sup>st</sup> pay period May 2024-Last pay period September 2024
  - Discuss Holiday Pay at 8 hours on Memorial Day, Juneteenth, 4<sup>th</sup> of July and Labor Day vs. 10-hour day, if approved.

**A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the request for summer hours (4 ten-hour days) beginning May 2, 2024 and ending September 4, 2024. On holiday pay weeks, the schedule reverts back to 5-day work week, 8-hour standard day. All in favor – aye. Motion passed.**

**C. FIRE DEPARTMENT REPORT**

- Chief Ryan Campbell provides written report
- Discuss Purchase of 2001 KME Excel Pumper Truck from City of Mechanicville-including cost and the payment or financing of the Firetruck (\$45,000.00) and estimated timeline. The Board discussed using fund balance vs borrowing \$45K. They discussed timeline of purchase and coordination of insurance coverage. **A motion was made by Trustee Dennison and seconded**

**by Mayor Dewey to approve the purchase of the 2001 KME Excel Pumper Truck with \$45K using fund balance. All in favor – aye. Motion passed.**

- Discuss Surplus of ER 614 (resolution needed/options for sale/auction). Chief Campbell to go through Auction International. Mayor Dewey state any funds go back into fund balance account. Market Place is another option. Will be sold as is with full disclosure of maintenance provided.
- Upcoming events; Annual Election of Officers will be March 28, 2024 and Benefit Dinner on May 18, 2024

**D. WATER DEPARTMENT REPORT**

- Draft Minutes from February 26, 2024 received and on file
- Budget workshop meeting was held March 7, 2024. Chairman Healy stated they are still waiting as they haven't seen anything on budget yet since the March 7 2024 meeting. There has been an email from Dan Baker, VOS trustee as he is preparing the tentative water budget.
- Correspondence from both Mayors to the Water Board requesting meeting to discuss the Master Plan and next steps in implementation of Phase I

**E. VILLAGE TREASURER'S REPORT**

- Monthly report ending February 29, 2024 which was read and will remain on file.

**F. PLANNING BOARD REPORT**

- No meeting/no report

**G. ZONING BOARD OF APPEALS REPORT**

- No meeting/ no report

**OLD BUSINESS:**

**NEW BUSINESS:**

- A. **RESOLUTION:** Budget Amendment/General Fund. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the resolution dated March 12, 2024 to amend the FY23.24 General Fund Budget to balance expenses. From: General Fund A1990.4 Contingency in the amount of \$662.00 and A2389, Services, Other Governments in the amount of \$2525.00. To: A1660.4 Central Stores, Contractual (Water Account Clerk) in the amount of \$2525.00 and A1910.4, Unallocated Insurance in the amount of \$662.00. All in favor – aye. Motion passed.**
- B. CDBG Grant Application Discussion (See flyer for some criteria and objectives)
- a. Michelle DeGarmo, Flatley Read discusses submitting a grant application for housing rehabilitation. The fee to submit the application \$2,500.00 and includes one resubmission. Ms. DeGarmo works in Town Hall, but will be relocating to Hayes Road. Ms. DeGarmo asked if there was interest specific to the village. The program is more flexible with funding and can include rental units now. She is here to answer questions. The grant is capped at \$500K and the administration is paid thru the grant. Income limits changes each year. 80% medium income in Saratoga County. Would have to update housing study/application study. A public hearing will be held. Mayor Dewey was not sure of the timing for 2024, the State has not yet announced. Last year was due by August. He asked how much time does it take. Response the grant schedule was about a 3-month timeline. Could do April Resolution, Public Hearing and be ready for July/August. Ms. DeGarmo is aware there has been interest from VOV residents with the Town grant. The Village Board supports owner occupied vs rental units with no investment from landlord. John Chieco, son will be purchasing 18 Herkimer Street in April asked is the grant guaranteed. Response was no. Ms. De Garmo said scoring is straight forward. Is the grant from NYS? No, HUD under work force housing program. Most will meet income units using IRS form 1040 adjusted gross income. There is

no village cap, only that you must spend 75% of the grant request – do not have to request \$500K. There was a discussion on the criteria of housing rehab. Is there a lien on property – yes, 5-10 years determined by funding amount. Trustee Dennison asked about water department lead inventory? Ms. DeGarmo – Infrastructure grant. Mayor Dewey said \$600K, and should look into it. There was a discussion about water engineering and phases in CDBG. Ms. DeGarmo will provide information about that grant application also.

- C. Approve Sewer Billing Report \$69,222.36 (O/S \$14,826.09 & current \$54,396.27)
- a. Bill period 12/1/23-5/31/2024 – Due Date 4/30/24. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the sewer billing for the period 12/1/23 - 5/31/24 in the amount of \$69,222.36. All in favor – aye. Motion passed.**

D: Water Operating Procedures: Mayor Dewey has talked to the village attorney and David Klingenbiel and Phil Dixon regarding the Water Operating Procedures that will be coming to the water board.

E: Mill: There was a meeting last week with proposed new owner. Current lien 1.1 million attached to the property, hasn't closed yet.

**OPEN FLOOR:** 18 Herkimer Street asked if he needs a building permit to change electrical, response was yes.

**AUDIT CLAIMS:**

- Abstract # 10 ~ March 2024
  - General Fund \$ 11,283.53
  - Sewer Fund \$ 349.43

**A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve Abstract #10 for March 2024 as submitted. All in favor – aye. Motion passed.**

**EXECUTIVE SESSION:**

**UPCOMING VILLAGE BOARD MEETINGS:**

- Special Meeting, March 25, 2024 at 6:00pm for Budget Presentation to the Village Board of Trustees.
- April 9, 2024:
  - Public Hearing ~ Budget Presentation for FY24.25 Budget ~ 6:00pm
  - Monthly Meeting ~ Tuesday, April 9, 2024 immediately following
  - Organizational Meeting immediately following

**ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor -aye. Motion passed.**

Respectfully submitted,

*JoAnn Bielkiewicz*

Recording Secretary