

**VILLAGE OF VICTORY**  
**VILLAGE BOARD OF TRUSTEES**  
MEETING MINUTES  
~ July 9, 2024 ~  
6:30pm

CALL MONTHLY MEETING TO ORDER: Attending: Mayor Pat Dewey, Trustees Tim Healy and Leslie Denison and Clerk/Treasurer Maureen Lewsey.

**APPROVAL OF MINUTES**

- Minutes – Monthly Meeting – June 11, 2024. **A motion was made by Trustee Denison and seconded by Mayor Dewey to approve the minutes from the regular monthly meeting as submitted. All in favor – aye. Motion passed.**
- Minutes – Special Meeting – May 29, 2024 – pending

**VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:**

- Zoning Board of Appeals Meeting: July 2024 at 6:30pm ~ TBD
- Planning Meeting: July 2024 at 6:30pm ~ TBD
- Schuylerville/Victory Water Board Meeting ~ July 15, 2024 in Victory at 6:00pm

**MONTHLY REPORTS**

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott (no report). Mayor Dewey provided an updated on 23 Herkimer Street stating they are waiting to schedule an appointment with the owner, contractor and the CEO. Trustee Dennison asked if an engineering report was needed. Response was, the original request was from the Village Engineer Report.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Working Supervisor Ryan Campbell provided his report.
- QUOTE: PAVING PINE ST/SIDEWALK AREA (without prep, material and trucking). Ryan stated milling 8-10' spot, wing curb, mill concrete catch basin. Jointa Lime not charging mobilization. Job will be done 3<sup>rd</sup> week in July. Property owner fell in this area and grading needs to be discussed. 8-10 tons, ½ load binder, 16 tons full load for top. Mayor Dewey expressed concern with the elevation. Heavy rains effected this area washing it away.
  - Evolution Construction Services \$7,275.05
  - Jointa Lime Company \$5,175.00 without mobilization
  - Asphalt Industries LLC - did not provide a quote after inspection**A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the quote from Jointa Lime in the amount of \$5,175.00.**
- Emergency approval was provided via email on June 18, 2024 for replacement of the right lower tie rod on the F-350. Repair was made in house. Cost was \$779.20 including inspection. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the replacement of the tie rod on the F-350 at a cost of \$779.20 including the inspection. All in favor - aye. Motion passed.**
- Request for Approval on Invoice for employee reimbursement. No decision was made on this.
- Working Supervisor Ryan Campbell submitted his resignation effective 8/1/24. He asked if there was anything that needed to be addressed such as brush and paving. He noted that the trucks are all in order.

- Mayor Dewey noted the cemetery is overgrown in the back. Also, the tree issue, is pending insurance claim with headstone damage.

#### C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides written report. They are held up with shelving. Update on getting the KME Firetruck into service, a bid for \$6K was received was not accepted. They will build themselves.

#### D. WATER DEPARTMENT REPORT

- Draft Minutes from monthly meeting on June 17, 2024 received. A discussion regarding water job. The suggestion to turn the water on and do Wednesday was not taken. DPW water priority. Trustee Dennison commented this is the same spot on North Broad Street that has a galvanized line. There is a long span between 5 homes. There was also a discussion on the water work timeframe as the water was shut off but didn't tell anyone. Trustee Dennison requested the Mayor of VOS to discuss this with the homeowners. Discuss the water distribution cap cost portion on invoice to them for repairs over a period of time, not one year. There are issues in these areas: Wahington County, North Broad Street and Ranger/Hessian Drives.

#### E. VILLAGE TREASURER'S REPORT

- Monthly report ending May 31, 2024 will be emailed.

#### F. PLANNING BOARD REPORT

- No meeting/no report

#### G. ZONING BOARD OF APPEALS REPORT

- Approved variance for preexisting lot on Cemetery Rd for tiny home

### OLD BUSINESS

### NEW BUSINESS:

- A. Village Attorney Contract for FY 2024.2025
  - a. Pending some contract changes/TABLED again
- B. Discuss Local Law for Property Nuisance
  - a. To address property issues, compliance and enforcement. Waiting to get a sample from the village attorney.
- C. Sewer Application for New Connection: 153 Cemetery Road. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the sewer application for new connection at 153 Cemetery Road. The \$200.00 fee has been paid. All in favor – aye. Motion passed.** Discussion on grinder pump needed? This is not gravity fed, the pump would force waste water to the main issue with water pressure and the need is for a booster pump.
- D. Amend Sewer Application Form v- No determination was made Pending review with village attorney.
  - a. Adjust 7a limits to 1 million for independent contractor performing the work
  - b. Adjust 7b requiring personal liability to name the Village of Victory as additional named insured. Review liability limits. Liability limits set at \$500,000.00.
  - c. Adjust 8 to two copies from original three copies
  - d. Discuss fee of \$200.00 for permit. No increase in 30 years. Review part of the Local Law #4 of 1992. Add grinder pump requirement?

- E. Fall Training School – 9/16-9/20/24 in Saratoga Springs registration \$510.00 full conference plus banquet dinner \$85.00. Clerk Treasurer requests to attend. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the Clerk’s request to attend the Fall Training School. Also approved was the \$510.00 full conference fee plus the \$85.00 cost of the banquet dinner. All in favor – aye. Motion passed.**

**OTHER BUSINESS:** Inquiry on the unused vacation leave due Ryan Campbell since receiving his resignation. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to pay the unused vacation time the first pay period after August 1, 2024 payroll. All in favor – aye. Motion passed.**

Trustee Healy requested a copy of the full personal policy.

**OPEN FLOOR:** Christine Arsenault asked if there was any movement on the mill. Mayor Dewey responded there is a meeting scheduled tomorrow with Empire State Development.

Greg Arsenault thanked the village for the signs placed on the sidewalk. He asked who owns the sidewalk – does the village, road or the state.as there has been issues with drainage before. What can be done with the issue as something needs to be done before fall and winter. A bus stop will be in this location so would like it taken care of.

#### **AUDIT CLAIMS**

➤ Abstract # 2 FY 24.25 ~ July 2024

- General Fund \$ 70,544.32
- Sewer Fund \$ 164.66

**A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the Audit claims, Abstract #2, July 2024 as submitted. All I favor – aye. Motion passed.**

#### **EXECUTIVE SESSION**

#### **UPCOMING VILLAGE BOARD MEETINGS**

- Tuesday – August 13, 2024: Monthly Meeting ~ 6:30pm

**ADJOURNMENT:** A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

**Respectfully submitted,**

*JoAnn Biolkiewicz*

Recording Secretary