

Schuylerville/Victory Board of Water Management
Monthly Meeting Minutes
June 17, 2024
6:00pm

CALL MONTHLY MEETING TO ORDER

Chairman Drew called the meeting to order at 6 pm.
Water board Commissioner's Leslie Dennison, Tim Healy and Mike Hughes were present.

BOARD ANNOUNCEMENTS

The next meeting will be Monday July 15, 2024 at 6:00pm in the Village of Victory.

CORRESPONDENCE

MINUTES

- Monthly Meeting Minutes ~ May 20, 2024
- Motion to approve Commissioner Dennison, 2nd Commissioner Healy, Approved 4/0
- Joint Village and Water Board Meeting – April 17, 2024
- Motion to approve Commissioner Dennison, 2nd Commissioner Healy, Approved 4/0

TREASURER'S REPORT (Bank Balances: ending April 30, 2024)

Operating Account	\$234,371.86
NYCLASS Operating Account	\$ 28,751.73
Filter Account	\$ 62,595.47
NYCLASS Filter Account	\$159,310.43
Capital Reserve Savings Account	\$ 26,494.34
NYCLASS Capital Account	\$201,558.22

See attached Revenue/Expense Report/ending June 17, 2024.

JCF PLANT REPORT

Report submitted by Independent Operator Jake Fort.

Victory Plant – fencing is overgrown with vegetation especially in the area of the entrance and along the creek. Chairman Drew is going to check with Schuylerville DPW to see if they can assist in clearing the overgrowth, instead of hiring an outside landscaper.
LSL-Jake met with former operator Drew and received a good portion of information about what streets in Schuylerville have had service line replacements. Mr. Drew also stated that the Schuylerville office has copies of the water records in their storage closet. Jake will review the files.

OLD BUSINESS

1. Revolving Credit Card – Bryan was going to apply for the card
Chairman Drew is going to meet with Account Clerk Debby Breton on Thursday, June 20th about attaining a revolving credit card.

NEW BUSINESS

1. There was a meeting Thursday, June 13th with Bryan Drew, Rob Decker, Ryan Campbell and myself to discuss revising the Emergency Water Break procedure. We will work on this process for both villages DPW and submit for approval when completed.
Jake Fort will continue to be the liaison for water main breaks
2. Resolution to Transfer Funds to the General Fund Budget. The Resolution for May was not utilized once the Rev/Exp Report was updated and the new Resolution is attached for approval.

Whereas, the following transfer should be made

From:	J.8310.400 Source of Supply-Power & Pumping-Equipment	\$ 6,925.74
	J.8320.402 Source of Supply-Power & Pumping.WTP Operator	\$ 6,296.00
	J.1680.400 Central Data Contactual Expenses	\$10,362.92
	J.1670.400 Central Print & Mail Contractual	\$ 1,480.00

To:	J.8330.400 Purification Contractual Expenses	\$25,065.26
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From:	J.8330.400 Purification Contractual Expenses	\$17,863.25
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To:	J.8340.400 Transmission & Distribution.Contractual Expense	\$ 938.00
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2. Resolution to transfer Funds

From:	J.0200.000 Operating Account	\$125,000
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To:	J.0206.000 NYCLASS Operating Account	\$125,000
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Motion to approve Commissioner Dennison, 2nd Commissioner Healy, Approved 4/0

PUBLIC COMMENT

EXECUTIVE SESSION

AUDIT AND APPROVAL OF CLAIMS

Unpaid/Paid Abstract #1/June 2024 presented for approval in the amount of \$ 38,040.09
Motion to approve Commissioner Dennison, 2nd Chairman Drew, Approved 4/0

ADJOURNMENT

Motion to adjourn Commissioner Dennison, 2nd Chairman Drew, Approved 4/0

Respectfully submitted

Debby Breton