

Schuylerville/Victory Board of Water Management

Monthly Meeting Minutes

November 18, 2024

6:00pm

CALL MONTHLY MEETING TO ORDER

Chairman Drew called the meeting to order at 6:03 pm. Commissioners Hughes, Commissioner Dennison and Healy were also present.

BOARD ANNOUNCEMENTS

The next meeting will be Monday December 16, 2024 at 6:00 pm in the Village of Victory.

CORRESPONDENCE

1. SVBOWM received a letter from a customer in Schuylerville and I forwarded a copy to the board for comment, so that we can send a response to the customer.
 - Chairman Drew is going to call the customer and try to resolve the customers concerns.
 - Chairman Drew left a voice message, Account Clerk Debby Breton suggested he write a letter to be sent and to keep a copy of the letter on file.

MINUTES

- Monthly Meeting Minutes ~ October 21, 2024
Motion to approve Commissioner Dennison, 2nd Commissioner Healy, Approved 4/0

TREASURER'S REPORT (Bank Balances: ending August 31, 2024)

Operating Account	\$194,695.73
NYCLASS Operating Account	\$130,305.09
Filter Account	\$ 62,611.12
NYCLASS Filter Account	\$162,713.40
Capital Reserve Savings Account	\$ 26,504.25
NYCLASS Capital Account	\$205,863.60

See attached Revenue/Expense Report/ending November 18, 2024.

JCF PLANT REPORT

Report submitted by Independent Operator Jake Fort.

1. Update on the dehumidifiers – Jake is still looking for a dehumidifier that will fit at the Victory Plant
2. HACH Service contract will expire in December. Jake is reviewing to find ways to reduce the cost and will submit next month for approval.
Jake is reviewing whether he can calibrate in house vs having a service contract with Hach. This will require upfront cost for the calibration equipment.
 - Contract will end December 31, 2024, board will revisit at the next board meeting.
3. Victory Plant – the Chlorine Room Heater has stopped working. Jake is going to talk to G.A Bove about a new Heater.
4. Victory Plant – some of the outside lights are not functioning, Jake will look into this problem and follow up.

OLD BUSINESS

1. Emergency Water Break Procedure - There was a meeting Thursday, June 13th with Bryan Drew, Rob Decker, Ryan Campbell and myself to discuss revising the Emergency Water Break procedure. We will work on this process for both villages DPW and submit for approval when completed.

-Board suggested some updates to the procedure. The Account Clerk, Debby Breton will make the updates and then email the board, DPW foreman(s), and village mayors. Board will discuss this procedure during the Joint Board Meeting, October 21st.

- Mayor Dewey and Mayor Carpenter suggested a couple of updates to add to the procedure.

- 11/18/24 Procedure has been updated.

Motion to approve Chairman Drew, 2nd Commissioner Healy, Approved 4/0

2. List of Contractors - Chairman Drew volunteered to contact a list of contractors to do work on Water Main Breaks if the DPW needs additional assistance. A list of contractors that Chairman Drew was going to contact is in your folders. Tabled until the next meeting. Chairman Drew has a report for the board.

- Chairman Drew will send a report out this week.

- I've updated the list to include Douglas Dyer & Son with their contact information.

NEW BUSINESS

1. Bound By Fate Pam & Brett would like to discuss the number of units they are paying for. The owners of Bound By Fate were not at the meeting.

2. Schuylerville has requested the books back.

- This discussion should be between the mayors and not the Water Board

3. Resolution for Bond Counsel.

Motion to approve Commissioner Healy, 2nd Commissioner Dennison, Approved 4/0

4. Resolution to Transfer Funds to the General Fund Budget.

Whereas, the following transfer should be made:

From:

J.1991.4 Contingent Account	\$378.00
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To:

J9010.8 State Retirement	\$378.00
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Motion to approve Commissioner Dennison, 2nd Commissioner Healy, Approved 4/0

5. Rob Decker has submitted a quote for a Jumping Jack from Pollandwater \$1,715.35 and a Plate Tamper from Wallace Supply \$6,753.85. There is a quote from Ferguson for a jumping jack, line tracer, electric submersible pump for jobsite dewatering, plate tamper and service line puller kit with 100' cable. The total for all of these supplies is \$83,506.13. See attached quotes.

Tabled until the December 16, 2024 meeting.

PUBLIC COMMENT

The homeowners at 262 Broad St were inquiring when their water service would be back to normal and the board told them they are working on getting this completed ASAP.

EXECUTIVE SESSION

AUDIT AND APPROVAL OF CLAIMS

Unpaid/Paid Abstract #6/November 2024 presented for approval in the amount of \$ 45,916.92

Motion to approve Commissioner Healy, 2nd Commissioner Dennison, Approved 4/0

ADJOURNMENT

Motion to approve Commissioner Dennison, 2nd Chairman Drew, Approved 4/0

—Respectfully submitted

Debby Breton