

Monthly Meeting Minutes

October 21, 2024

6:00pm

CALL MONTHLY MEETING TO ORDER

Chairman Drew called the meeting to order at 6:03 pm. Commissioners Hughes and Healy were present. Commissioner Dennison was absent.

BOARD ANNOUNCEMENTS

The next meeting will be Monday November 18, 2024 at 6:00 pm in the Village of Victory.

CORRESPONDENCE

1. SVBOWM received a letter from a customer in Schuyler/Village and I forwarded a copy to the board for comment, so that we can send a response to the customer.
- Chairman Drew is going to call the customer and try to resolve the customers concerns.

MINUTES

➤ Monthly Meeting Minutes ~ September 16, 2024

Motion to approve Commissioner Healy, 2<sup>nd</sup> Chairman Drew, Approved 3/0

TREASURER'S REPORT (Bank Balances: ending August 31, 2024)

Operating Account	\$145,888.74
NYCLASS Operating Account	\$162,066.77
Filter Account	\$ 62,611.12
NYCLASS Filter Account	\$161,401.73
Capital Reserve Savings Account	\$ 26,504.25
NYCLASS Capital Account	\$205,045.45

See attached Revenue/Expense Report/ending October 18, 2024.

JCF PLANT REPORT

Report submitted by Independent Operator Jake Fort.

1. Update on the dehumidifiers – Jake is still looking for a dehumidifier that will fit at the Victory Plant
  2. HACH Service contract will expire in December. Jake is reviewing to find ways to reduce the cost and will submit next month for approval.
- Jake is reviewing whether he can calibrate in house vs having a service contract with Hach. This will require upfront cost for the calibration equipment.

OLD BUSINESS

1. Emergency Water Break Procedure - There was a meeting Thursday, June 13<sup>th</sup> with Bryan Drew, Rob Decker, Ryan Campbell and myself to discuss revising the Emergency Water Break procedure. We will work on this process for both villages DPW and submit for approval when completed.
- Board suggested some updates to the procedure. The Account Clerk, Debby Breton will make the updates and then email the board, DPW foreman(s), and village mayors. Board will discuss this procedure during the Joint Board Meeting, October 21st.
- Mayor Dewey and Mayor Carpenter suggested a couple of updates to add to the procedure.
2. List of Contractors - Chairman Drew volunteered to contact a list of contractors to do work on Water Main Breaks if the DPW needs additional assistance. A list of contractors that Chairman Drew was going to contact is in your folders. Tabled until the next meeting. Chairman Drew has a report for the board.

- Chairman Drew will send a report out this week.

2. Cummins has submitted 3 estimates to do planned maintenance service for Cemetery Road, Towpath and the Victory Plant. These need your authorization for them to complete the work. (See documents in Chairmans folder). Contract needs to be reviewed. Spoke with Cummins and this is additional work that they plan to do during our scheduled service maintenance. Jake confirmed that he can replace the batteries cheaper by purchasing them through Advanced Auto vs having Cummins do the work. Motion to approve invoices for Cummins Invoices for service Commissioner Healy, 2<sup>nd</sup> Chairman Drew, Approved 3/0

NEW BUSINESS

1. North Broad St Project Discussion
  - We have already paid Lussier \$16,177.59 for North Broad St this year, not counting both DPW crews and Jake Fort
  - Last year just for Broad St we paid Lussier \$57,315.93 and Evolution \$9,046.25, plus our DPW crews and Jake Fort
  - In total for FY 2024 and FY 2025, we have paid Lussier \$111,002.72 for various water breaks
  - Rob has submitted some information on the project for North Broad St about 510' of pipe to be replaced from the hydrant lateral to the purple house (last corner) -line to curb stop west side 40-50', east side 10'
  - without a contractor to bore under the road they would have to trench it
  - he said we should replace the curb stops at the same time and the homeowners should not have to replace anything or be affected, except for the time the water is shut off.
  - Ian Murray is going to check with the town engineer to see if he can assist with this project and Chairman Drew is going to check with an outside engineer on the project. This will be discussed further at a Special Meeting on November 4, 2024
3. Rob Decker has submitted a quote for a Jumping Jack from Pollandwater \$1,715.35 and a Plate Tamper from Wallace Supply \$6,753.85. There is a quote from Ferguson for a jumping jack, line tracer, electric submersible pump for jobsite dewatering, plate tamper and service line puller kit with 100' cable. The total for all of these supplies is \$83,506.13. See attached quotes. Resolution – Capital Project. This will be discussed further at a Special Meeting on November 4, 2024

PUBLIC COMMENT

EXECUTIVE SESSION

AUDIT AND APPROVAL OF CLAIMS

Unpaid/Paid Abstract #5/October 2024 presented for approval in the amount of \$ 83,370.44 Motion to approve Commissioner Hughes, 2<sup>nd</sup> Commissioner Healy, Approved 3/0

ADJOURNMENT

Motion to adjourn Chairman Drew, 2<sup>nd</sup> Commissioner Healy, Approved 3/0

Respectfully submitted

Debby Breton